



2010



# Neighborhood Improvement Program Grant Application

The deadline for submission of Neighborhood Improvement Program Grant applications is **Friday, January 8, 2010 at 5:00 p.m.** Applications submitted after this deadline will not be considered for funding.

Priority Ranking \_\_\_\_\_  
(Complete if submitting more than one proposal)

**A** Neighborhood Group: The Reserve at Ute Creek HOA Date: Original: 1/7/2010  
 Revised: 2/17/2010

Contact Person: Sabrina Lee

Home Phone: 303-651-0234 Work Phone: 303-682-2771 Cell Phone: 720-244-3954

Address: 1320 Whitehall Drive, Longmont, CO Zip 80504

Email address: H: bobandsabrinalee@comcast.net W: slee@wrstarkey.com

**B** Project Title: Sustainable Landscape Enhancement Program: Phase Two

Project Location: The Reserve at Ute Creek Common Landscape Area - north east Cul-de-sac

Amount requested: \$5,000.00

Project Description: This is the second phase of a multi-phased program to reduce landscape water usage, reduce landscape waste products, and decrease carbon footprint impacts from gas engines used to mow and maintain current landscape designs; all falling under the term "Sustainability." The 2010 program, Phase Two, targets one cul-de-sac area, currently landscaped with four mature trees and covered with irrigated lawn. The lawn area will be removed and replaced with ground cover materials and plants requiring water-efficient drip irrigation. The trees will remain. The new design includes granite boulders for informal seating, creating a gathering space for neighbors. This is consistent with two other existing gathering areas in the neighborhood. This HOA would be willing to participate in any water conservation and audit program the City may propose to monitor pre-project and post-project water usage.

**C** NIP Grants applied for or awarded in the last three years

2009 - Applied for:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Grant awarded?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Amount Awarded? \$ <u>3,000.00</u> *
2008 - Applied for:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Grant awarded?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Amount Awarded? \$ _____
2007 - Applied for:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Grant awarded?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Amount Awarded? \$ _____

\* Special Note: In 2009, The Reserve at Ute Creek HOA NIP was granted an amount of \$5,000 but elected to only accept \$3,000, voluntarily. The HOA then spent an additional \$900.00 of its own monies to complete the 2009 NIP grant's Phase One scope of work.

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## **D** How did you involve your neighborhood in choosing this project? (0-4 point value)

At the annual HOA owners meeting, in addition to officer elections and budget ratification, a vote was taken to select one of three options available to the quorum of property owners in attendance. The cul-de-sac option was selected by majority vote. All options had previously been presented in the multi-phased neighborhood improvement plan presented to HOA membership.

An HOA project committee is in development to plan and coordinate this second phase of the HOA's Sustainability Program.

Note: The annual HOA owners meeting was conducted in early December, at which time new Board of Directors were elected for 2010 and agreement to submit for a 2010 NIP Grant was obtained.

## **E** How will this project benefit your neighborhood? (0-5 point value)

This grant proposal benefits both the neighborhood and the City of Longmont (the public) in aligning with the City's intent of supporting sustainable landscape designs: reducing water use decreasing landfill waste, and reducing carbon-footprinting. For the neighborhood, reduction in water use and reduction in lawn maintenance decreases annual operating costs. This allows HOA dues to be controlled as inflation, over time, drives up both utility and maintenance costs. The addition of a "neighborhood gathering area" in the new design supports neighborhood unity. This project, therefore, enhances the neighborhood's appearance, landscape functionality, and operational cost-effectiveness.

## **F** How will this project benefit the public? (0-5 point value)

Our City of Longmont continues moving toward being a Green community, concerned with the sustainability of public and neighborhood landscaped areas. Reducing irrigation water usage, decreasing landfill waste, and reducing carbon footprint impacts are shared goals between The City of Longmont and this neighborhood's NIP grant application.

No watering zones will be eliminated but the existing zone supporting this cul-de-sac area will be modified to support a water-efficient drip irrigation system to support planters.

The overall HOA Sustainability Program is targeting a 20% reduction in overall water usage once all phases of the program are completed, with a 10% reduction in compostable waste. Water usage is the second-highest operating cost for this HOA on an annual basis. Landscape Maintenance is the HOA's single highest budget expense due to the massive amount of existing turf areas.

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## **G Why is this project needed in your neighborhood? (0-5 point value)**

This neighborhood is simply doing its part to support the City of Longmont's efforts toward going "Green". As said before, this grant application benefits both the City of Longmont and the Reserve at Ute Creek HOA. For the HOA, this grant will help control long term operational costs associated with utilities (irrigation water) and landscape maintenance (weekly mowing).

Higher HOA fees lower the attractiveness of a neighborhood and hurt property values (a tax base for the City of Longmont). This second phase of a multi-year/phase landscape improvement program. It improves the long-term operational effectiveness of the HOA's grounds maintenance. Without this NIP Grant, the HOA can simply not afford to make this cost-effective investment in landscape improvement.

## **H What is your plan to implement this project? (0-5 point value)**

May 2010 will kick off the demolition phase of this proposal. Hardscape modifications to the cul-de-sac can occur during the summer months. Any final installations of plant materials can be completed near the end of summer. All work for phase two will be completed in 2010.

This time schedule allows for all final landscape design and planting materials to be reviewed by the HOA's Board of Directors, project committee membership, and property owners within immediate impact of the construction site. Once again, the general HOA members have approved this.

Phase Two (this project for 2010) is comprised of approximately 2,600 square feet of landscape redevelopment (turf removal, irrigation modification, ground covers, and plants). Cost for this phase is estimated at approximately \$4.00 per square foot ( $\$4 \times 2,600 \text{ SF} = \$10,400$ ). Any additional costs will be absorbed by the HOA. [Revised estimate of 2/17/2010 = \$10,775].

## **I What is the contribution to this project from neighborhood (money/materials/labor)? (0-6 point value)**

The Reserve at Ute Creek HOA will commit to match the grant award with both funds and labor. As was done in 2009 with phase one, the HOA will use volunteer labor from the HOA for design, demolition, and installation of landscape improvements. No less than a dollar for dollar matching is expected for the HOA, either in cash or labor (valued at \$10 per hour).

While much of the labor is volunteer-based, professional landscape services will be contracted ensure that sprinkler system modifications are done correctly. Other work requiring specialized equipment will also be completed by a professional landscape service provider.

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**What kind of maintenance will this project need and what is your plan to maintain it?**

(If this project requires maintenance and no plan is submitted, the project will not be funded)

The Reserve at Ute Creek HOA currently utilizes a professional landscape service to maintain all common grounds, including the cul-de-sac location in question. No change to this current situation is planned. Professional expertise will be retained to maintain irrigation systems, plant materials, and general appearance maintenance of the affected construction site. Ward's Landscape Company in Longmont is the current landscape maintenance provider.

**Names and addresses of maintenance contacts (attach additional pages if necessary)**

Dave Ward of Ward's Landscape Company, 9165 Nelson Road, Longmont, CO 80503  
 Sabrina Lee, Reserve at Ute Creek HOA President. 1320 Whitehall Drive, Longmont, CO 80504

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**Project Budget**

Materials/Vendors:	Request	Match
General plantings and ground covers	\$ 2,500.00	\$ 1,675.00
Professional Landscape Services & other Materials	\$ 2,500.00	\$ 0
	\$ 0	\$ 0
<b>Services:</b>		
Volunteer HOA Labor: Design & Project Coordination		
210 hours @ \$ 10.00 /hour = \$2,100	\$ 0	\$ 2,100.00
Volunteer HOA Labor: Demolition & Installation		
200 hours @ \$ 10.00 /hour = \$2,000	\$ 0	\$ 2,000.00
_____ hours @ \$ _____ /hour =	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 5,000.00</b>	<b>\$ 5,775.00</b>

**TOTAL PROJECT COST INCLUDING MATCH** \$ 10,775.00

**PERCENT OF TOTAL** 46.4 % 53.6 %

Estimate Developed by: Gary Mutz, MBA, Sr. Manager, Amgen Colorado Facilities Services  
 (Responsibility for 250 acres of grounds and landscape maintenance)

# Neighborhood Improvement Program Grant Application

## Mandatory Contact Information Sheet for 2010

- Grant applicants must abstain from reviewing their own grant application.
- Grant applicants must participate in the grant review process
- Each grant application must list the name and contact information for an individual who will be responsible for participating in the grant review process for their neighborhood. Please list the person that will review and rank all the 2010 NIP Grants below.
- Grant applicants and the grant reviewer must meet the 2010 NIP Grant deadlines in order to have their request qualify for consideration. Ranking sheets due back from active NGLA members or the designated reviewer to the Community and Neighborhood Resources office by Tuesday, March 16, 2010 at 5:00 p.m.



**Contact information for the person that is responsible to review and rank the 2010 NIP Grants.**

**Please return this information with your NIP grant application.**

Neighborhood           The Reserve at Ute Creek          

Name                           Robert Lee                          

Address                           1320 Whitehall Drive, Longmont, CO 80504                          

Home Phone #:           303-651-0234           Cell Phone #:           None          

E-Mail                           Home: bobandsabrinalee@comcast.net